

City of Cincinnati

Department of Community Development and Planning



Quarterly Report
Second Quarter
April 1 - June 30, 2005

A Message from the Director....



*Michael L. Cervay, Director
Department of Community Development and Planning*

I am pleased to present the second quarterly report for the Department of Community Development and Planning. This report is intended to convey to readers the progress that is being made in the work program for achieving the quality of life goals that have been set for the Department. The outcome of each activity is designed to make all of Cincinnati's neighborhoods more livable and is in line with the overall goals of the Department to:

- Act as a catalyst for community improvement;
- Be knowledgeable, accountable, and highly motivated in its approach to neighborhood revitalization, and;
- Utilize cutting edge programs and services to empower neighborhoods development.

June was designated as National Home Ownership Month, and the City's Department of Community Development and Planning coordinated events and celebrations throughout the month to create awareness of the value of homeownership. We have included in this report several photos that will show the wide range of homeownership opportunities available. Some of the featured neighborhoods included Northside, Madisonville, Downtown, Bond Hill, and East Price Hill.

There are additional projects that are highlighted this month and we are excited to share this information with you. We have the Hope Academy and Central Clinic renovations, as well as the 260 East University CRA Tax Credit Exemption Agreement, which will aid in the construction of a 12,000 square foot two-story office building.

We hope that you will gain useful information from our report and look forward to providing you information for subsequent quarters.

Sincerely,

Michael L. Cervay, Director
Department of Community Development and Planning



Organizational Change and Brief History

The **Department of Community Development and Planning** (the Department) has undergone many organizational and work program changes. In the last 10 years, the Department has seen the following major organizational restructuring:

1995 – Neighborhood Housing and Conservation and Human Services merged to form the Department of Neighborhood Services.

2002 – Neighborhood Services and Economic Development merged to form the Department of Community Development.

2003 – Community Development is assigned functions of City Planning, Employment and Training (now Workforce Development) and Contract Compliance and renamed the Department of Community Development and Planning.

2005 – Realignment of the Department's staff and functions to streamline programs and services as well as to focus on specific needs in Cincinnati's neighborhoods

Today the Department is composed of four functional areas: Planning and Historic Conservation, Housing, Business Development, and Operations. The Operations Division handles grant management, contract compliance and workforce development.

Beginning January 1, 2005, a new approach to identifying and addressing the particular needs of City neighborhoods was initiated utilizing staff support from the Planning, Housing and Business Development Divisions of the Department. The City is geographically divided into six service areas, to which a three-member Development Opportunity Team (DOT) is assigned. The DOTs work with neighborhoods to identify needs and challenges. They will then develop a three-year work program with a one-year implementation strategy. In the process, the DOTs also coordinate with other City programs such as Community Oriented Policing Program (CPOP), Code Enforcement and the Neighborhood Quality of Life Unified Code.

Appendix A shows the organizational structure of the Department and the six Development Opportunity Team service areas of the city.

Description of the Core Services and Functions of Department Divisions

The **Planning Division** is responsible for the regulation of land uses within the City and oversight of Historic properties and Districts. Additionally, the Planning Division is responsible for:

- Administration of the Zoning Code.
- Administration of Subdivision Rules and Regulations, and other land use regulatory processes.
- Staffing the City Planning Commission.
- Providing professional guidance to property owners, the City and the Historic Conservation Board, concerning certificates of appropriateness and other actions affecting the City's historic resources.
- Staffing the Historic Review Board.
- Data Services: including the collection, formatting, monitoring, maintaining, mapping and dissemination of statistical data/information to support information-based decision making at Departmental, City Manager, Mayor, and City Council levels, as well as support data needs of citizens, neighborhoods and developers.
- Facilitating Strategic Community and Urban Renewal Plans as directed by the Administration and City Council.
- Providing staff support and participation in interdepartmental processes and organizations such as Ohio-Kentucky-Indiana Regional Council of Governments (OKI), Cincinnati-Northern Kentucky International Airport (CVG) Expansion Project, Hamilton County Planning Partnership, and facilitation for the Cincinnati Public Schools.
- Managing Coordination of Pre-development Conferences.
- Providing customer service at the Permit Center.

The **Housing Services Division** administers programs to improve housing quality for city residents. Programs include:

- Homeowner Rehabilitation Loan Program – provides low interest rate loans to homeowners.
- Emergency Repair Program – provides grants for winterizing and minor repairs for qualified low-income homeowners.
- Down Payment Assistance Program – provides grants to assist first time homebuyers.
- Neighborhood Market Rate Housing – provides financial assistance for new or rehabilitated housing without income restrictions.

- Cincinnati Homeowner Infill and Rehabilitation Program (CHIRP) – provides deferred forgivable loans for rehab and new construction of 1 to 3 units of single-family housing to sell to third party buyers.
- Rental Rehabilitation Program – provides deferred, forgivable, cash flow or amortized loans for landlords to rehabilitate their property containing three or more units for rental to low and moderate-income residents.
- Lead Abatement Program – improves the City's Housing Stock and protects our citizens by detection and elimination of lead hazards from inhabited housing units.
- Continuum of Care – provides financial assistance for housing and supportive services to special needs populations.
- Neighborhood Support Program – provides grants to community councils for small neighborhood improvements projects.
- Tenant Rights Representation Program – provides legal resources to low-income tenants to ensure that their residences are safe, decent and sanitary.
- Fair Housing Program – ensures enforcement of fair housing laws providing open and fair access to housing for all citizens.
- Receivership Program – fights urban blight through court intervention on vacant and abandoned buildings.
- Tax Abatement Program – provides incentives for residential renovation and new construction.
- Emergency Mortgage Assistance – provides one-time mortgage assistance to eligible moderate and low-income homeowners facing foreclosure due to circumstances beyond their control (job loss, illness, death of primary wage earner, etc.).
- Tenant Counseling & Placement – provides counseling to participants in the Housing Choice Voucher (HCV) Program about housing opportunities in the County area. This is a method of opening up the housing choices and to offset the concentration of poverty.
- Housing Advisory Council (HAC) – the HAC is a housing policy recommending board appointed by the Mayor. Its primary function as directed by City Council was to recommend and develop programs to address the rental needs of low-income families in Hamilton County, including the City of Cincinnati, and to secondarily focus on the identification of methods and programs to increase market rate rental and homeownership opportunities in the city of Cincinnati. In October 2004, City Council approved and filed the recommendations of the HAC. The recommendations fell into three categories: Homeownership (retain & create); Target Rental Units (reduce concentration); and Build Public Awareness.
- Tap and Permit Fee Assistance – provides grants to Cincinnati Habitat for Humanity for tap/permit fees related to construction of single-family homeownership units.

- Neighborhood Capacity Building and Technical Assistance – provides assistance to build and strengthen the capacity of community development corporations (CDC's).
- Blue Print for Success – a pilot partnership program between the City of Cincinnati and the Cincinnati-Hamilton County Community Action Agency (CAA) based on the youth-build model to help at risk youth ages 16-24 years receive high school diploma/GED and construction skills as they revitalize some of Cincinnati's houses.

The **Business Development Division** facilitates the retention of jobs and the creation of new employment opportunities, particularly for economically disadvantaged individuals; works to expand the City's tax base through commercial and industrial development, particularly in the City's Neighborhood Business Districts; and strives to diversify the regional economy by providing assistance to Small Businesses. Specific programs include:

- Neighborhood Business District Improvements – provides public improvements to complement private investment within a neighborhood business district.
- Industrial Redevelopment / SPUR Program – works to return vacant, contaminated or underutilized land to productive use.
- Tax Credits, Exemptions and Abatements – provides incentives to business for creating jobs.
- Acts as a liaison among developers, businesses and government.
- Provides Small Business Loans and Capacity Building Services.

The **Operations/Administration Division** maintains the Department's financial reporting and control system, as well as insures compliance with all contractual requirements for grants received or managed by the Department. Specifically:

- Performs Departmental budgeting, human resources functions and accounting functions.
- Manages Contract Compliance City-wide.
- Implements the City's Human Services Policy.
- Facilitates funding for improvements to social service and public facilities.
- Provides accountability and performance monitoring.
- Implements the City's Small Business Enterprise (SBE) program.

Development Opportunity Teams (DOT Teams)

In 2004, a new Vision and Mission were developed for the Department along with Goals in order to position the Department for excellence. The Department statement is as follows:

Vision: The Department of Community Development and Planning is a unified high performance team pro-actively engaged in developing Cincinnati's neighborhoods.

Mission: To partner in developing vibrant neighborhoods utilizing cutting edge programs and services in a pro-active focused, customer friendly manner.

Goals:

- 1) We act as a catalyst for neighborhood improvement.
- 2) We are knowledgeable, accountable and highly motivated.
- 3) We utilize cutting-edge programs and services to enable neighborhood development.

To assist the Department in achieving its priorities, an organizational realignment was required. The City neighborhoods were divided into six (6) geographic areas and Developmental Opportunity Teams (DOTs) were created to provide comprehensive and proactive services for neighborhood improvement.



Spotlight Projects



June was National Home Ownership Month.

In celebration, the Department coordinated events throughout the month to create awareness of the value of homeownership to the Cincinnati community; from homebuyer education and mortgage information classes, to ribbon cutting events celebrating recent accomplishments. There are a variety of products available in today's market, ranging from the first time homebuyer opportunities to luxury condominiums with spectacular views. Events this month highlighted progress in Northside, Madisonville, Downtown, Over the Rhine, East Westwood, Clifton, Bond Hill and East Price Hill.

Wesley Community Services Meals on Wheels

Wesley Community Services Meals-On-Wheels kitchen facility served its first meal on Valentine's Day, Monday, February 14, 2005. This state-of-the-art kitchen was made possible through a unique collaboration among the City of Cincinnati, Wesley Community Services, and Hyde Park Community Methodist Church. The kitchen, located at 3020 Erie Avenue in Hyde Park, is the only Meals-On-Wheels program in Cincinnati able to prepare physician-prescribed "therapeutic" meals for disabled seniors suffering from renal disease, diabetes, high blood pressure or chewing/swallowing difficulties. The program was also relocated from its former address to enhance meal availability on the east side of town. The kitchen produces 16,000 meals each month that are delivered to over 500 seniors living in Cincinnati and surrounding communities.

The first therapeutic meals were delivered to clients in Cincinnati in July, 2005. As one of Wesley Community Services' clients said, the meals "are truly a blessing".



Spotlight Projects

Central Clinic Mental Health Access Point

Central Clinic Mental Health Access Point provides psychiatric services to persons in need of counseling and medical services. The organization treats people on an outpatient basis and receives client referrals from numerous organizations.

The Department provided a grant for the following physical improvements: major exterior tuckpointing, exterior trim paint, lead base paint removal, and some window restoration as required to maintain the structural integrity of this designated Historic building. The building occupies an area of the University Hospital campus.



Center Hill Landfill Brownfield

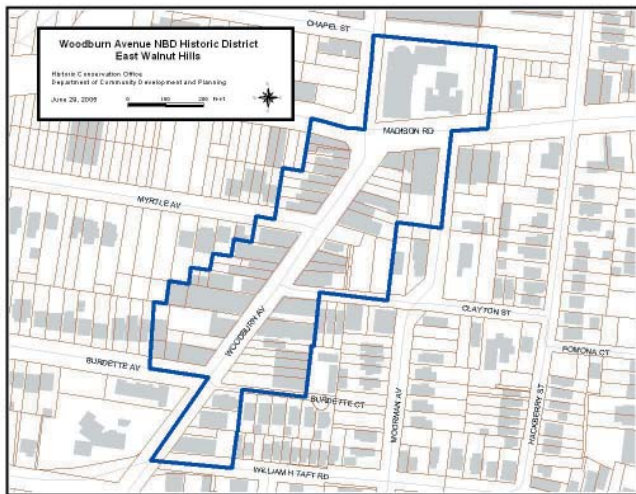
The Department is re-developing the 55+-acre City-owned Center Hill Landfill Brownfield Site into the Ridgewood South Industrial Park. The redevelopment plan calls for 12 to 15 light industrial businesses to purchase 3- to 5-acre lots on the site to relocate and/or expand their business operations.

To make this plan a reality,

in the second quarter the Department began the process of bidding the asbestos abatement and demolition of the incinerator building and the two smokestacks that currently occupy the northeast entrance to the Center Hill Landfill site.

The purchase contract for the first building site by Water Quality Systems, Inc., a full service environmental contractor, has been approved by City Council. Water Quality Systems, Inc. will be constructing their office building and construction storage yard on the Ridgewood South Industrial Park Site and will generate 20 jobs in the City.

Spotlight Projects



Woodburn Avenue NBD Historic District

A new historic district, Woodburn Avenue Neighborhood Business District (NBD) in East Walnut Hills, was approved by City Council in June 2005. In the fall of 2004, the East Walnut Hills Assembly requested the Historic Conservation Office to undertake a designation study of the De Sales Corner area. This request originated with community concerns about protecting Woodburn Avenue and De Sales Corner from indiscriminate growth. The neighborhood sought local designation to help balance its goals for economic growth and investment with the preservation of the district's historic buildings.

The District is composed of 26 significant buildings exhibiting a mixture of late nineteenth and early twentieth century urban architectural styles including Greek Revival, Italianate, Queen Anne, Spanish Revival and Renaissance Revival. The area that comprises the District is also the primary area of commercial activity in the NBD that was once part of the Village of Woodburn and is often referred to as De Sales Corner. It includes a mixture of residential, commercial and ecclesiastical buildings, with a cohesive height and scale. St. Francis de Sales Church and San Marco Apartment Building, with their distinctive corner towers, anchor the northern edge of the historic district. The corresponding tower of the Eckert Building demarcates the district's southern boundary.

College Hill NBD

Streetscape

Improvement Project

On May 3, 2005, the College Hill community celebrated the completion of the project with a ribbon-cutting ceremony attended by nearly 200 residents, business people and Cincinnati City Council members. The \$1.55 million project, designed and constructed through extensive community-city collaboration,



installed new curbs, sidewalks, crosswalks, decorative lighting, sign posts, benches, street trees and planters throughout the College Hill NBD.

Spotlight Projects

260 East University CRA Tax Exemption Agreement

Uptown Rental Properties LLC is constructing a new two-story office building of over 12,000 square feet at the corner of East University Avenue and Donahue Street. The development will also include underground parking. The project costs are estimated to be \$2,447,000. A tax abatement helped support this development of a previously vacant site.



Hope Media Library

HOPE, Inc. provides a constructive learning environment (both physical and academic) to youth living primarily in the Evanston community. The newly designed space is conducive to the year round programs and services, i.e., computer lab, tutoring, etc.

Project activity includes window and door installation, along with interior renovation that include

electrical upgrade and lighting, drywall, flooring, and plumbing to bring an old dilapidated building back to use as a media library for area residents.

Planning Division Accomplishments in the Second Quarter 2005

In the Second Quarter Planning staff continued to perform the following regulatory functions for which the Division is responsible:

- Staff to City Planning Commission
- Subdivision, Hillside, Planned Development, Interim Development Control (IDC) district and Hearing Examiner reviews and approvals
- Completion of zoning text and map amendments
- Staff to the Historic Conservation Board
- Section 106 federally funded program reviews
- Management of federal tax credits for historic preservation
- Conducting heritage and historical research and providing technical assistance
- Coordination of the City's Meet-and-Confer meetings
- Staff the Permit Center and coordinate the pre-development conferences

The Planning Division also provided specialized demographic, mapping, and analysis services for a number of various individuals and groups, including the Mayor and City Manager; other City Department, particularly those needing data assistance in seeking grants or other outside funding; local businesses and non-profits, community councils, and residents. The most significant mapping project this quarter was the creation of (9) nine new TIF districts boundaries.

The Planning Division is also responsible for developing any special plans required or commissioned by the City Council. These plans may include Community Plans, Urban Renewal Plans, Neighborhood Revitalization Strategy Area (NRSA) Plans, Tax Increment Financing (TIF) Plans, and Brownfield Redevelopment District Plans.

The Division continues to participate in OKI, the CVG International Airport Expansion Plan, and Hamilton County Planning Partnership. Staff also is liaison to implementation of the Cincinnati Public Schools (CPS) Facilities Master Plan.

Other projects that have recently become new responsibilities of the Division includes: preparation of the City's Consolidated Plan, assistance with the City Consolidated Annual Performance and Evaluation Report (CAPER), administration of the Community Priority Request (CPR) process, and coordination of the City's Meet and Confer process.

Much of the work program in the Planning Division is demand driven. Therefore, it is not always possible to determine a numerical goal for the Division's annual workload. However, due to the adoption of new zoning code, the creation of the DOT teams, and newly added projects, the workload is consistently increasing.

Program or Activity	2nd Quarter Results	Year to Date
Planning Commission		
Planning Commission Meetings	8	14
Staff Review & Reports	49	84
Zoning		
Zone Change Requests	3	20
Staff Conferences for Zone Change	10	28
Zoning information/consultation	540	600
Site Visits	24	36
Hearing Examiner Reports	4	24
Code Text Amendments	29	60
New Zoning Code Completion		
· Studies Completed	4	11
· Studies Ongoing	3	6
· Text Amendments	29	60
Subdivision Reviews/consultations	25	80
New IDC's processed	0	0
Zoning Map Changes	4	15
Historic Conservation		
Certificates of Appropriateness	167	351
HCB Zoning Variance	3	9
Staff Reviews and Reports	14	30
Site Visits	31	76
Historic Designation	0	1
Environmental/Historic Reviews	126	219
Meetings and Conferences		
Meet-and-Confer Conferences	2	5
Community Meetings	54	84
City Council Legislative		
Council Referrals/Transmittals	19	34

Program or Activity	2nd Quarter Results	Year to Date
Informational Requests/Analysis		
Information/Data analysis and reports	540	1100
Coordinated reports	16	36
Maps	25	55
Environmental Reviews	98	156
Consolidated Plan		
Consolidated Plan Updates	ongoing	
CAPER Report Assistance	completed	
Special Projects		
NRSA's	2 ongoing	2 on-going
Community Priority Request Process	ongoing	ongoing
Northside Plan	ongoing	ongoing
Innovative Service Solutions (ISS)	ongoing	ongoing
Website Updates	ongoing	ongoing
SPUR Projects	0	4
Cincinnati Land Reutilization Program	36 sites for sale	
Professional Development Training	2	9
Permit Center		
Predevelopment Conferences	15	32
Telephone Consultations	100	154
Walk-ins	20	53
Staff Support to Committees/Agencies		
CVG Airport Expansion and Noise Study	ongoing	ongoing
OKI	ongoing	ongoing
Hamilton County Planning Partnership	ongoing	ongoing
CPS Facility Master Plan Facilitation	ongoing	ongoing

Housing Division Accomplishments in the Second Quarter 2005

Homeownership Programs

Emergency Mortgage Assistance: The Better Housing League received 27 intake applications during the second quarter resulting in 4 emergency mortgage assistance grants being granted.

Housing Maintenance Services: 509 emergency repairs were completed for eligible senior and handicapped owner-occupied residences during the second quarter.

ADDI Program: This down payment assistance program is beginning to pick up steam. During the second quarter, 26 applicants were approved for participation and 7 closings were held resulting in grant awards.

Tap Permit Fee Assistance Program: 6 additional grants were approved to provide assistance to Habitat for Humanity for construction of new homes.

New Housing Development Program: Staff is working with several developers who are requesting assistance from the city to provide new housing. Production results are not counted unless the city actually provides assistance through a contract to the developer.

Strategic Housing Initiatives Program: Council approved funding for assistance to a new developer for the Inwood Condominium project that will provide 68 new market rate condominium units in Mt. Auburn. Staff continues to work with the developer on details for moving the project forward.

Rental Program

Rental Rehab Program: Staff continues to discuss potential projects with developers. Several projects are being reviewed, however, no new contracts were approved in the second quarter. Staff also monitors 125 completed projects to enforce compliance with contract and Federal regulations.

Program to Address Housing Discrimination

Fair Housing Services: The City contracts with Housing Opportunities Made Equal to investigate and monitor housing discrimination complaints. 323 clients were assisted during the second quarter.

Tenant Assistance Programs

Tenant Rights Representation: The Legal Aid Society provides legal representation for low-income and moderate-income renters in the city of Cincinnati. Assistance was provided to 402 clients during the second quarter.

Special Housing

Shelter Plus Care: Provide permanent housing for homeless with disabilities through Lighthouse Youth services, Inc., Caracole, Excel Development, Talbert House and Greater Cincinnati Behavioral Health Services. There are 549 units of housing under contract to provide this housing assistance.

Program	Fund Appropriation	Implementing Agency	2005 Target	Second Quarter Results	Year to Date
Homeownership Programs					
Emergency Mortgage Assistance	\$79,170.00	Better Housing League	60	4	9
Homeowner Rehab Loans & Lead Abatement Grants	\$2,500,000.00	Homeownership Center	49	10	16
Housing Maintenance Services	\$1,900,000.00	PWC and Normar	2,000	509	681
ADDI Program	\$153,797.00	DCDP	50	7	9
Tap Permit Fee Assistance Program	\$150,190.00	Habitat for Humanity	20	6	8
Cincinnati Homeowner Infill and Rehab Program	\$100,000.00	DCDP	10	1	4
New Housing Development Program	\$1,478,448.00	DCDP	50	0	0
Strategic Housing Initiatives Program	\$5,341,063.00	DCDP	175	0	0
Blueprint for Success	\$1,000,000.00	Community Action Agency	15 persons 2 units	0	0
Rental Program					
Rental Rehab Program	\$1,144,349.00	DCDP	250	0	71
Program to Address Housing Discrimination					
Fair Housing Services	\$162,300.00	Housing Opportunity Made Equal	1,785	323	583
Tenant Assistance Programs					
Section 8 Tenant Counseling and Placement	\$26,930.00	Housing Opportunity Made Equal	40	34	125
Tenant Rights Representation	\$150,420.00	Legal Aid Society	2,825	402	
Special Housing					
Shelter Plus Care*	\$60,000 + \$3,548,617 for rent subsidy	Partnership Center	549 units contracted	*	*

* This is a subsidy program to provide permanent housing. The average length of stay in one of the units is 2 years, 7 months. These numbers represent the clients currently served. The number of clients served will vary as units turn over, but the units under contract will remain constant.

Business Development Accomplishments in the Second Quarter 2005

The Business Development Division's three functional areas are Small Business Development, Industrial Redevelopment and Neighborhood Business Development. The Division also works closely with the City Manager's Office of Economic Development, but differs in that it handles expansions and relocations of companies with 200 or fewer employees and only handles the small business issues in the Central Business District. Programs include:

Small Business Services: Facilitates the creation, growth and sustainability of small businesses through direct access to counseling/training service providers and financial assistance for fixed assets, inventory and working capital. Activities in the Second Quarter included the contracting for continued service from the African American Chamber and the Greater Cincinnati Micro Initiative, for support, training and marketing assistance for existing small business and entrepreneurs.

Tax Credit and Abatement Programs: Support large development projects by decreasing the tax on new or improved property resulting from the project. Activities in the Second Quarter include the approval of two mixed-use office and housing projects. One project is located in the Uptown area on Highland Avenue and the other on Edwards Road in Hyde Park.

Program	Second Quarter Results	Year to Date
Small Business Services		
Number of Individuals Assisted:	149	399
Number of Businesses Assisted:	26	56
Number of Loan Applications Processed:	11	21
Number of Loans Approved:	0	2
Number of Loans Funded:	0	0
Dollar Amount of Loans Funded:	\$0	\$0
Tax Credit and Abatement Programs		
Number of CRA Tax Applications In Process:	4	10
Number of CRA Tax Agreements Approved:	2	4
Dollar Amount of Property Investment:	\$3,117,000	\$37,147,000
Neighborhood Business District Programs		
Number of Neighborhoods Served:	34	34
Number of New Active Projects:	24	160
Dollar Amount of Active Projects:	\$13,331,210	\$28,641,520
Number of Projects Completed:	5	8
Dollar Amount of Projects Completed:	\$1,979,100	\$2,716,850

Neighborhood Business District Programs: Assist communities in improving the economic vitality of the neighborhood business districts (NBDs) by implementing projects that will promote, stabilize, maintain, revitalize and improve the overall economy of the NBD. The Division completed market studies in Camp Washington and Kennedy Heights in the Second Quarter. Also several streetscape projects were substantially completed during the quarter. Most importantly, the first year of the NBD Support Fund was completed and all projects were implemented. The second year (2005-2006) of the NBD Support Fund was placed under contract with our implementing agency and began accepting applications. The competitive NBD Improvement Program for 2006 began accepting applications and with our partner Cincinnati Neighborhood Business Districts United (CNBDU) a bus tour was arranged to view all the potential projects.

CRA Entitlements for 1/2/3 Unit Residential: This program supports investment in residential property improvements by decreasing the amount of property tax resulting from home improvements. In the Second Quarter the Business Development Division processed 198 abatement applications for 1/2/3 family residential units. The bulk of the applications are coming from owner-occupied units.

Industrial Redevelopment – Strategic Program for Urban Redevelopment (SPUR): An interdepartmental team that uses City, State or Federal resources to proactively return vacant, contaminated, or underutilized land to productive uses that benefit the City by creating jobs, increasing the tax base, and enhancing public health. In the Second Quarter the SPUR team continued to work on several high profile and complicated brownfields developments but also kicked-off the Camp Washington Urban Renewal Plan to focus future redevelopment efforts on the Spring Grove Corridor.

Industrial Redevelopment – Industrial Cluster Public Improvements: This program seeks to retain and expand industrial businesses within the City by providing public infrastructure or other improvements in the industrial-zoned areas. In the Second Quarter the Business Development Division completed work to improve the access and visibility of a major employer in the Winton Hills neighborhood.

Downtown Vending Program: This program provides for the safe and orderly operation of both food and merchandise vendors in the City's Central Business District. The Division held a lottery in June 2005 to license locations in the Central Business District (CBD). There was a strong interest in new vendors operating in the CBD.

Capital Arts Program: Provides capital improvements to arts facilities throughout Cincinnati. City Council's Arts and Culture Committee approve these grants. In the Second Quarter a contract was executed with WGUC for the purchase of new equipment and to make their facility ADA compliant.

Program	Second Quarter Results	Year to Date
CRA Entitlements for 1/2/3 Unit Residential		
Number of Entitlement Applications Processed:	200	260
Number of Entitlement Applications Approved:	198	258
Industrial Redevelopment - Strategic Program for Urban Redevelopment (SPUR)		
Number of Acres In Plan:	147	233
Number of New Active Projects:	7	15
Dollar Amount of Active Projects:	\$2,720,522	\$4,241,044
Number of Projects Completed:	0	0
Dollar Amount of Projects Completed:	\$0	\$0
Industrial Redevelopment – Industrial Cluster Public Improvements		
Number of Businesses Assisted:	4	12
Number of New Active Projects:	2	6
Dollar Amount of New Active Projects:	\$110,000	\$1,656,027
Number of Projects Completed:	0	0
Dollar Amount of Projects Completed:	\$0	\$0
Downtown Vending Program		
Number of Available Vendor Locations:	0	180
Number of Vendor Applications:	17	101
Number of Vendor Licenses Processed:	17	101
Capital Arts Program		
Number of Active Projects:	12	26
Dollar Amount of Active Projects:	-	\$1,850,000
Number of Projects Completed:	2	4
Dollar Amount of Projects Completed:	\$700,000	\$1,050,000

Operations/Administration Accomplishments in the Second Quarter 2005

The Operations/ Administration Division is responsible for the following activities: general administrative duties of the Department, including budget activities, purchasing, payroll, voucher processing, human resource activity, clerical and support services; oversight monitoring of Departmental programs and projects; and the preparation of Departmental reports. The Human Services Section and the Office of Contract Compliance are located in the Operations/Administration Division.

Office of Contract Compliance

The Office of Contract Compliance has citywide responsibility for the City's Equal Employment Opportunity policy compliance monitoring, the Small Business Enterprise (SBE) program, Prevailing Wage compliance, Living Wage policy compliance and Prompt Pay policy compliance.

In the second quarter, the Office of Contract Compliance had the monitoring responsibility for 269 construction projects. During the second quarter 2005, 236 additional projects were pending or implemented.

In the second quarter, the Office of Contract Compliance recovered \$13,357.00 as a result of its monitoring efforts relative to Prevailing Wage compliance.

The Office of Contract Compliance also reviewed and applied the Living Wage to 14 contracts and there were no living wage violations this quarter.

The Office of Contract Compliance reviewed and approved 492 contracts for EEO and SBE language.

Small Business Enterprise Program

In 2003 City Council established a race and gender –neutral Small Business enterprise (SBE) program. The two major components are the Non-Discrimination Program that is applicable to supplies, services and professional services contract regardless of the dollar amount; and the Subcontracting Outreach program that imposes a mandatory subcontracting goal of 20 percent on construction projects in excess of \$100,000.00.

In the second quarter, 42 additional Small Business Enterprise's were certified to participate in the City's Small Business Enterprise Program. There were 31 certification renewals and 4 denials.

There were also 4 Appeal Hearing's held with the Contract Compliance Advisory Board for the second quarter.

Small Business Enterprise	Second Quarter	Year to Date
Number of New Certifications:	42	82
Number of Renewal Certifications:	31	57
Number of Applications Reviewed:	62	141
Percentage of Dollars to SBEs:		
Construction	25.2%	22.35%
Professional Services	34.7%	19.15%
Supplies/Services	16.9%	13.5%

Human Services Section

The primary responsibility of the Human Services Section is the administration of the City's Human Services General Fund Operating Grant program and a CDBG Capital Improvement program. This responsibility includes providing staff services to the City's Human Services Advisory Committee.

Human Services General Fund Operating Grant Program: Provides grants to qualified non-profit agencies that provide human services that primarily benefit low or moderate income City residents and meet the City's Human Services policy priorities. Such services include but are not limited to emergency food and shelter assistance, after school services and tutoring. The results for the second quarter for our human services agencies placed under contract are detailed in the following chart.

CDBG Capital Improvement Program: Provides grants to qualified non-profit agencies and community organizations to renovate and improve facilities where human services programs, projects, and social services are provided for City of Cincinnati residents. Project sites must be located in the City. Examples of eligible projects are: corrections of building code violations, installation of replacement windows, roof repairs, to name a few. During the second quarter of 2005, the Human Services Section had 27 construction projects at various stages (design phase, bidding phase, active phase, etc.). We are excited about the completion of several projects: Wesley Community Services Meals on Wheels and Central Clinic Mental Health Access Point, which are highlighted in this report.

Human Services continues to provide assistance to low and moderate income City residents and to meet the Human Services Policy priorities.

City Hall Tour Program: The Human Services Section coordinates the City Hall Tour program. Volunteers primarily conduct tours. In the second quarter of 2005, ten tours were provided.

Pursuant to the City Council approved budget, the following Human Service agencies were placed under contract and the second quarter program results are:

Program Activity	Fund Appropriation	Implementing Agency	2005 Target	2nd Quarter Result	Year to Date
HIV/AIDS Support Services	\$76,000	AIDS Volunteers of Cincinnati, Inc.	500 persons	975 persons	3560 persons
Emergency Shelter	\$81,000	Bethany House Services, Inc.	150 families	38 families	72 families
Project Connect Enrichment Program	\$30,000	Board of Education - Cincinnati Public Schools, Project Connect	65 homeless children (summer program)	81 children	81 children
Summer Day Camp Program	\$10,000	Boys & Girls Clubs of Greater Cincinnati, Inc.	425 youth	1693 youth	1693 youth
Caracole House	\$25,000	Caracole, Inc.	20 adults housed	14 adults housed	26 adults
Substance Abuse Treatment - Detox	\$200,000	Center for Chemical Addiction Treatment	900 persons	290 persons	584 persons

Program Activity	Fund Appropriation	Implementing Agency	2005 Target	2nd Quarter Result	Year to Date
Independent Living Skills Training	\$35,000	Center for Independent Living Options, Inc.	38 persons	27 persons	72 persons
Violence Prevention, Conflict Management/Peer Mediation	\$35,000	Center For Peace Education	1400 students	1034 students	2692 students
Crisis Assistance Ministry	\$25,000	Churches Active In Northside	2400 families	1408 families	2093 families
Mt. Auburn Senior Center	\$47,000	Cincinnati Area Senior Services, Inc.	95 seniors	76 seniors	146 seniors
Over-The-Rhine Senior Center	\$55,500	Cincinnati Area Senior Services, Inc.	95 seniors	70 seniors	128 seniors
Representative Payee	\$47,500	Cincinnati Area Senior Services, Inc.	90 persons	79 persons	129 persons
Program Operations	\$365,000	Cincinnati Human Relations Commission	410 persons	562 persons	893 persons
Anna Louise Inn	\$26,370	Cincinnati Union Bethel	160 persons	23 persons	153 persons
Technology Learning Program	\$14,648	Cincinnati Union Bethel	75 persons	14 persons	29 persons
Terrace Guild/Emergency Assistance	\$19,336	Cincinnati Union Bethel	700 persons	189 persons	293 persons
Youth Development	\$14,646	Cincinnati Union Bethel	60 youth	50 youth	114 youth
Child Care Resource & Referral	\$98,853	Comprehensive Community Child Care Organization, Inc.	1200 children	666 children	1347 children
Expanding & Retaining Supply of Child Care	\$21,147	Comprehensive Community Child Care Organization, Inc	35 new, 320 maintained	328	662
Adolescent Prevention and Treatment Services (STAY Centers)	\$50,000	The Crossroads Center	270 persons	503 persons	1016 persons
Chaney Allen Children's Evening & Weekend Program (Child Development)	\$21,970	The Crossroads Center	40 women, 70 children	14 women, 26 children	89 persons
Outpatient Adult Substance Abuse & Mental Health Treatment Services (SAMI)	\$80,000	The Crossroads Center	200 persons	157 persons	272 persons
VISIONS	\$25,000	Dominican Community Services	100 persons	70 persons	231 persons
The Professional Women's Group	\$25,000	Dress for Success Cincinnati	150 women	43 women	94 women

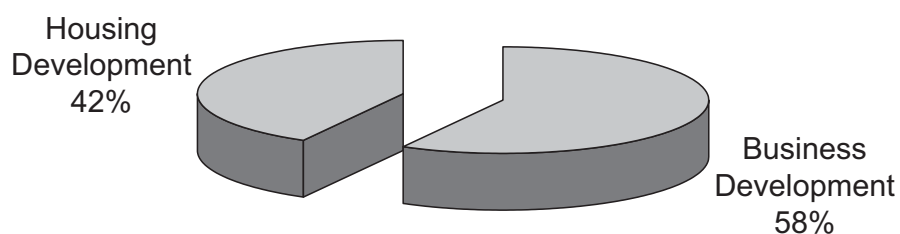
Program Activity	Fund Appropriation	Implementing Agency	2005 Target	2nd Quarter Result	Year to Date
Residential Substance Abuse Treatment for Women	\$25,000	The First Step Home, Inc.	120 women w/children	26 women with children	43 women with children
Client Services	\$60,000	Free Store/Food Bank, Inc.	35,000 persons	6,247 persons	12,051 persons
G.L.A.D. House Programs- Youth services for at-risk children of substance abusing parents.	\$25,000	G.L.A.D. House, Inc.	51 children	64 children	139 children
Home Care Services for Elderly	\$25,000	Healing Connections Associates, Inc.	133 persons	14 persons	113 persons
INCincinnati	\$40,000	The Inclusion Network	350 persons	246 persons	337 persons
Emergency shelter	\$25,000	Interfaith Hospitality Network of Greater Cincinnati, Inc.	80 families	83 families	116 families
Garden Street Transitional Home for Homeless Men	\$35,000	Justice Watch, Inc.	27 men	7 men	14 men
Lighthouse Emergency & Homeless Youth Services	\$80,000	Lighthouse Youth Services, Inc.	815 youth	7 youth	443 youth
Emergency Assistance	\$15,000	Mercy Connections	400 persons	150 persons	276 persons
Young Men's Program	\$32,000	Mercy Franciscan Social Ministries, Inc./Mercy Franciscan at St. John	90 persons	99 persons	215 persons
Senior Citizens Program in North & South Fairmount	\$25,000	North Fairmount Community Center	66 persons	33 persons	64 persons
The Northside Community School	\$25,000	The Northside Community School	135 youth	55 youth	127 youth
Soup Kitchen and Daytime Shelter	\$25,000	Our Daily Bread	1604 persons	2661 persons	2949 persons
Over-The-Rhine Kitchen	\$25,000	Over-The-Rhine Kitchen	3186 persons	735 persons	1396 persons
Positive Beginnings Teen Services	\$50,000	Positive Beginnings Teen Services, Inc.	50 teens	6 teens	33 teens
Public Allies Cincinnati	\$35,000	Public Allies, Inc.	25 persons	0 persons	25 persons

Program Activity	Fund Appropriation	Implementing Agency	2005 Target	2nd Quarter Result	Year to Date
Crisis intervention, advocacy, support and educational/prevention services	\$100,000	Rape Crisis & Abuse Center of Hamilton County	4000 persons	1541 persons	3240 persons
Sedamsville Family Resource Center	\$65,000	Santa Maria Community Services, Inc.	160 families	28 families	145 families
Social Service Outings for Adults	\$25,000	Starfire Council of Greater Cincinnati, Inc.	233 adults	225 adults	445 adults
281-CARE Crisis Center	\$15,000	Talbert House	18,000 calls	3,184 calls	6,929 calls
Victim Services Center	\$60,000	Talbert House	6500 persons	1,368 persons	2,782 persons
Teen Response	\$19,160	Teen Response	12,000 persons	3217 persons	8247 persons
Supported Housing Program	\$50,000	Tender Mercies, Inc.	275 persons	144 persons	284 persons
Geiger Transitional House	\$27,000	Tom Geiger Guest House, Inc.	12 women, 24 children	12 women, 24 children	25 women, 52 children
Family Strengthening Program	\$125,000	Urban Appalachian Council	300 families	239 families	437 families
Discovery Club	\$30,000	Victory Neighborhood Services Agency	55 youth	74 youth	148 youth
Youth Empowerment and Support (YES)	\$35,000	Youth Opportunities United	22 youth	17 youth - YES 68 After School Program	17 youth - YES 113 After School Program
Amend Program	\$8,000	YWCA of Greater Cincinnati, Inc.	500 men	95 men	191 men
Battered Women's Shelter	\$147,000	YWCA of Greater Cincinnati, Inc.	950 women	309 women and children	587 women and children
Transitional Housing Program	\$25,000	YWCA of Greater Cincinnati, Inc.	125 children	88 women and children	192 women and children
EPA Brownfields Demonstration Training Grant	\$125,000	Greater Cincinnati Occupational Health Foundation, Inc.	75 persons	12 persons	12 persons
Youth Development	\$672,484	The Citizens' Committee on Youth	796 youth	242 youth	580 youth
Youth Employment	\$1,011,916	The Citizens' Committee on Youth	420 youth	950 youth	950 youth Summer employment
The Second Chance Community Legal Clinic Program	\$35,000	Prison Reform Advocacy Center	400 persons	101 persons	106 persons
Credit Union Services and Economic Education	\$83,000	Smart Money Community Services	670 persons	172 persons	478 persons

Annual Capital Fund Allocations for Fiscal Year 2005

2005 CAPITAL IMPROVEMENT BUDGET	
Department Division	Authorization
Industrial Cluster Public Improvements	\$ 500,000.00
Strategic Program for Urban Redevelopment	\$ 216,600.00
NBD Public Improvements	\$ 1,000,000.00
Community Revitalization Focus Districts	\$ 500,000.00
Enterprise Zone Administration and Public Improvements	\$ 200,000.00
NBD Support Program	\$ 340,000.00
Evanston Redevelopment	\$ 2,000,000.00
Business Development	\$ 4,756,600.00
Neighborhood Market Rate Housing	\$ 2,800,000.00
Cedar Grove Housing Project	\$ 630,000.00
Housing Development	\$ 3,430,000.00
Total	\$ 8,186,600.00

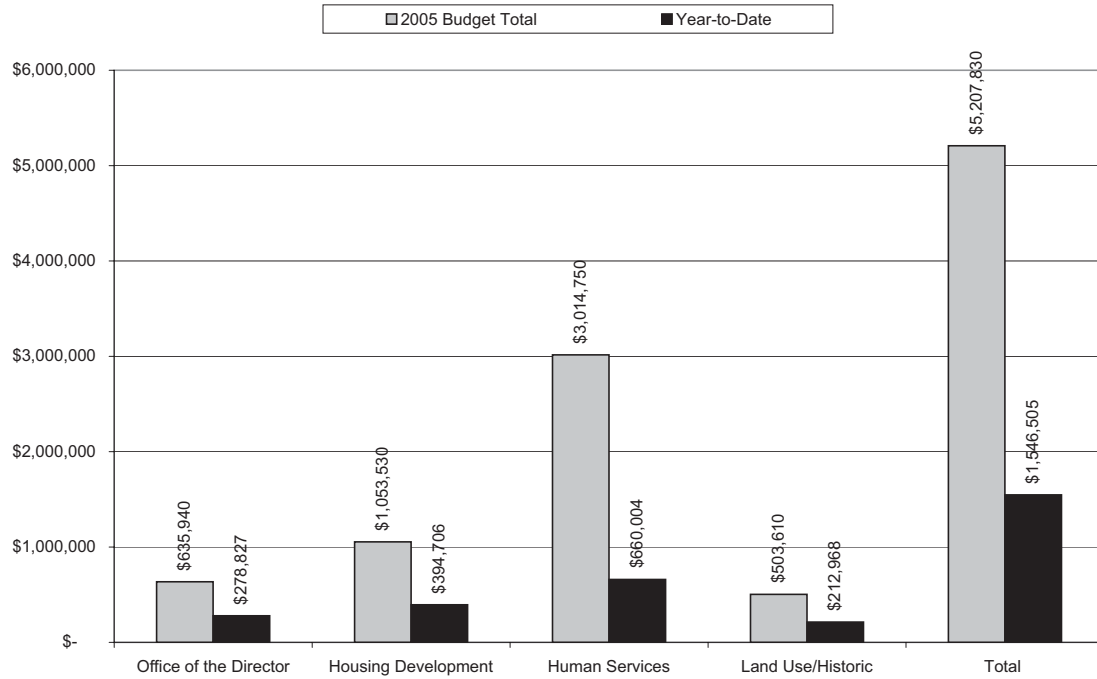
Capital Budget Allocation by Division



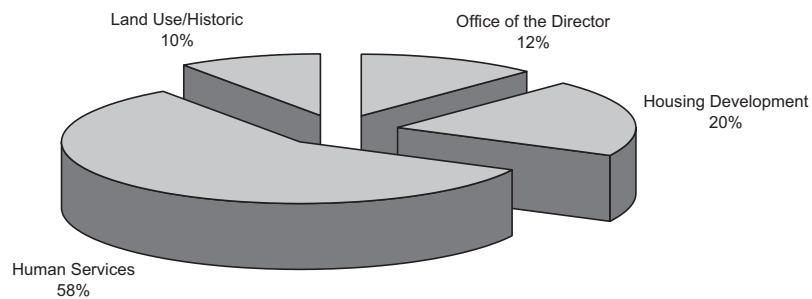
General Fund Expenditures in the Second Quarter 2005

2005 GENERAL FUND BUDGET							
Department Division	Original Authorization	Adjusted Authorization	2nd Quarter Expenditures	Year-to-Date Expenditures	Unexpended Balance	Encumbered Amount	Balance
Office of the Director							
2005 050 161 7100	\$ 549,570	\$ 549,570	\$ 155,234	\$ 275,279	\$ 274,291		\$ 274,291
2005 050 161 7200	\$ 26,800	\$ 51,800	\$ 1,833	\$ 3,548	\$ 48,252	\$ -	\$ 48,252
2005 050 161 7400	\$ 34,570	\$ 34,570	\$ -	\$ -	\$ 34,570	\$ -	\$ 34,570
Division Total:	\$ 610,940	\$ 635,940	\$ 157,067	\$ 278,827	\$ 357,113	\$ -	\$ 357,113
Housing Development							
2005 050 162 7100	\$ 189,390	\$ 189,390	\$ 17,024	\$ 20,234	\$ 169,156	\$ -	\$ 169,156
2005 050 162 7200	\$ 607,890	\$ 607,890	\$ 96,911	\$ 118,262	\$ 489,628	\$ 430,050	\$ 59,578
2005 050 162 7400	\$ 256,250	\$ 256,250	\$ 61,169	\$ 256,209	\$ 41	\$ -	\$ 41
Division Total:	\$ 1,053,530	\$ 1,053,530	\$ 175,104	\$ 394,706	\$ 658,824	\$ 430,050	\$ 228,774
Human Services							
2005 050 163 7100	\$ 27,250	\$ 27,250	\$ 18,330	\$ 37,112	\$ (9,862)	\$ -	\$ (9,862)
2005 050 163 7200	\$ 2,968,340	\$ 2,987,500	\$ 486,511	\$ 622,892	\$ 2,364,608	\$ 2,332,898	\$ 31,710
Division Total:	\$ 2,995,590	\$ 3,014,750	\$ 504,841	\$ 660,004	\$ 2,354,746	\$ 2,332,898	\$ 21,848
Land Use/Historic							
2005 050 165 7100	\$ 454,070	\$ 454,070	\$ 129,472	\$ 193,729	\$ 260,341	\$ -	\$ 260,341
2005 050 165 7200	\$ 35,030	\$ 35,030	\$ 2,597	\$ 11,220	\$ 23,810	\$ -	\$ 23,810
2005 050 165 7300	\$ 6,700	\$ 6,700	\$ 3,230	\$ 3,230	\$ 3,470	\$ 1,343	\$ 2,127
2005 050 165 7400	\$ 6,750	\$ 6,750	\$ 2,705	\$ 4,788	\$ 1,962	\$ 1,531	\$ 431
2005 050 165 7600	\$ 1,060	\$ 1,060	\$ -	\$ -	\$ 1,060	\$ -	\$ 1,060
Division Total:	\$ 503,610	\$ 503,610	\$ 138,004	\$ 212,968	\$ 290,642	\$ 2,874	\$ 287,769
Department Total:	\$ 5,163,670	\$ 5,207,830	\$ 975,016	\$ 1,546,505	\$ 3,661,325	\$ 2,765,822	\$ 895,503

General Fund: 2005 Budget and Year-to-Date Expenditures



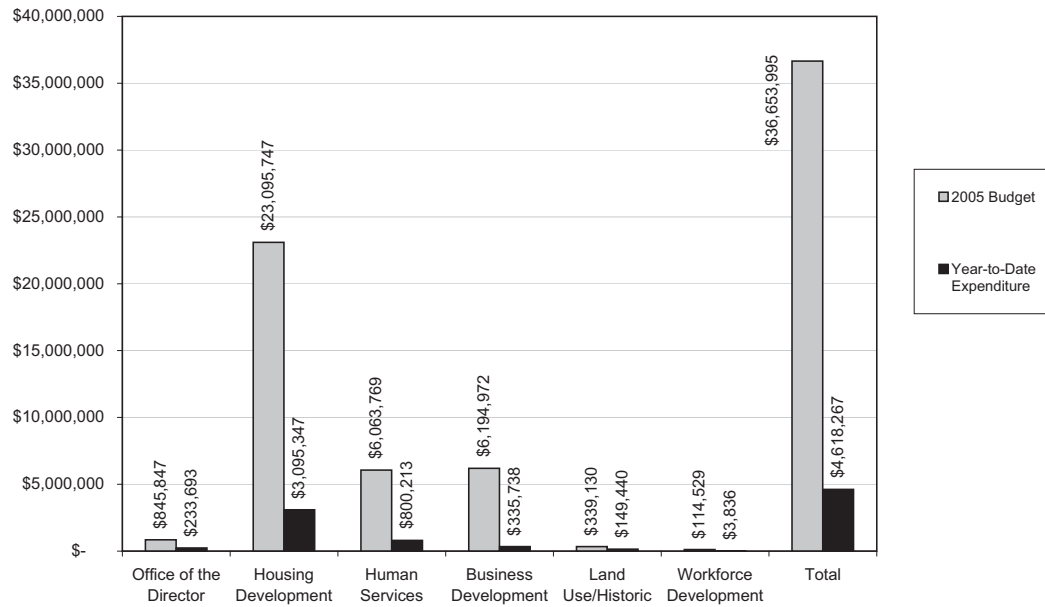
General Fund Allocation by Division



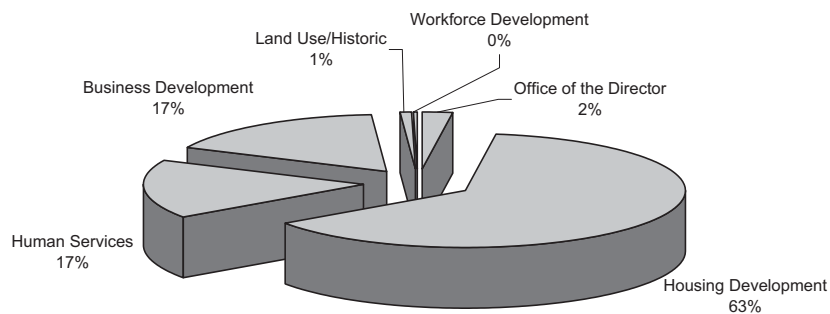
CDBG Fund Expenditures in the Second Quarter 2005

2005 COMMUNITY DEVELOPMENT BLOCK GRANT							
Department Division	Original Authorization	Adjusted Authorization	2nd Quarter Expenditures	Year-to-Date Expenditures	Unexpended Balance	Encumbered Amount	Balance
Office of the Director							
2005 304 161 7100	\$ 139,540	\$ 139,540	\$ 56,663	\$ 106,394	\$ 33,146	\$ -	\$ 33,146
2005 304 161 7200	\$ 323,070	\$ 323,070	\$ 55,500	\$ 104,418	\$ 218,652	\$ 97,048	\$ 121,604
2005 304 161 7300	\$ 32,320	\$ 32,320	\$ 5,572	\$ 13,975	\$ 18,345	\$ -	\$ 18,345
2005 304 161 7400	\$ 102,190	\$ 102,190	\$ 5,707	\$ 8,905	\$ 93,285	\$ 16,415	\$ 76,869
2005 304 161 7600	\$ -	\$ 248,727	\$ -	\$ -	\$ 248,727	\$ -	\$ 248,727
Division Total:	\$ 597,120	\$ 845,847	\$ 123,442	\$ 233,693	\$ 612,154	\$ 113,463	\$ 498,691
Housing Development							
2005 304 162 7100	\$ 386,910	\$ 386,910	\$ 189,754	\$ 192,964	\$ 193,946	\$ -	\$ 193,946
2005 304 162 7200	\$ 10,000	\$ 10,000	\$ 5,088	\$ 9,552	\$ 448	\$ -	\$ 448
2005 304 162 7600	\$ -	\$ 22,698,836	\$ 1,796,925	\$ 2,892,832	\$ 19,806,005	\$ 6,433,451	\$ 13,372,554
Division Total:	\$ 396,910	\$ 23,095,747	\$ 1,991,766	\$ 3,095,347	\$ 20,000,400	\$ 6,433,451	\$ 13,566,948
Human Services							
2005 304 163 7100	\$ 197,310	\$ 197,310	\$ 66,445	\$ 103,940	\$ 93,370	\$ -	\$ 93,370
2005 304 163 7600	\$ -	\$ 5,866,459	\$ 455,423	\$ 696,273	\$ 5,170,186	\$ 2,399,267	\$ 2,770,919
Division Total:	\$ 197,310	\$ 6,063,769	\$ 521,868	\$ 800,213	\$ 5,263,556	\$ 2,399,267	\$ 2,864,289
Business Development							
2005 304 164 7600	\$ 3,097,486	\$ 6,194,972	\$ 155,896	\$ 335,738	\$ 5,859,234	\$ 1,833,789	\$ 4,025,445
Division Total:	\$ 3,097,486	\$ 6,194,972	\$ 155,896	\$ 335,738	\$ 5,859,234	\$ 1,833,789	\$ 4,025,445
Land Use/Historic							
2005 304 165 7100	\$ 339,130	\$ 339,130	\$ 71,121	\$ 149,440	\$ 189,690	\$ -	\$ 189,690
Division Total:	\$ 339,130	\$ 339,130	\$ 71,121	\$ 149,440	\$ 189,690	\$ -	\$ 189,690
Workforce Development							
2005 304 166 7600	\$ -	\$ 114,529	\$ 97	\$ 3,836	\$ 110,693	\$ -	\$ 110,693
Division Total:	\$ -	\$ 114,529	\$ 97	\$ 3,836	\$ 110,693	\$ -	\$ 110,693
Department Total:	\$ 4,627,956	\$ 36,653,995	\$ 2,864,190	\$ 4,618,267	\$ 32,035,727	\$ 10,779,970	\$ 21,255,757

Community Development Block Grant: 2005 Budget and Year-to-Date Expenditures



Community Development Block Grant Allocation by Division



Appendix A: Organizational Structure

